



Wellington United Associated Football Club Director of Junior Football Role Requirements

Purpose:	<ul style="list-style-type: none"> • Management of the delivery of the Wellington United Junior & Youth Programme for girls and boys. • To create a Talent Develop Programme (TDP) system that produces excellent footballers and good young people. • Enabling the 1st Team to become successful with a squad containing home grown players from the club's TDP.
Reports to:	Chairman of Wellington United or as designated (i.e. Junior Club Committee Chair).
Key Relationships:	<ul style="list-style-type: none"> • Junior Club Committee • Junior team volunteer coaches • TDP Coaches • Players and families • TDP Programme Director • Wellington Phoenix
Responsibilities:	<p>Wellington United Talent Development Programme (TDP)</p> <ul style="list-style-type: none"> • The design, implementation and continued evolution of Wellington United Talent Development Model. • Implement a comprehensive curriculum. • Identify, contract and develop suitable TDP support roles and services to complement a professional football club operation. • Player Identification & Recruitment of new TDP Players. • Lead coach for one boys TDP team. • Coach development for TDP coaching staff. • Establish clear & concise TDP guidelines for staff, players and families. • Manage the TDP Culture/Environment that creates an optimal learning environment for players & staff. • Keep updated on the latest youth development research.

	<ul style="list-style-type: none"> • Work closely with the Head Coach of Wellington United, the Junior Committee and Senior Committee to ensure an effective and efficient system to develop and manage playing talent. <p>Wellington United Junior Football</p> <ul style="list-style-type: none"> • Responsible for Coach Education and organising appropriate development sessions. • Organise beginning of year trials and team selection processes. • Acting as a School Liaison (building relationships and MOU's with schools). • Manage all Programmes including: <ul style="list-style-type: none"> ○ Skills Centre - open to anyone wanting extra football sessions (years 7-12). ○ Skills Centre Plus - talented players 9-12 years. ○ Identifying coaching requirements for Skills Centres. ○ Holiday Programmes during term 2 & 3 breaks. ○ Design and implement Holiday Programme between Terms 4 and 1. ○ Football in Schools Programmes primarily during term 4. <p>Administration/Operations</p> <ul style="list-style-type: none"> • Maintain excellent and regular communications with families of players in the TDP and social teams. • Keep comprehensive records of playing statistics. • Conduct bi-annual TDP player reviews to include families/parents and present specific IPP's to help with individual development. • Liaise with Club Administrator to ensure regular communications with all members, advertisement of Programmes are done timely and posted to Facebook, website, etc. • Ensure all participants are aware of their Health & Safety responsibilities. <p>Budget & Business Development</p> <ul style="list-style-type: none"> • Closely manage all expenditure and ensure expenditure does not exceed the pre-agreed annual TDP budget. • Actively work to manage and reduce costs. • Identify and follow through on opportunities to generate revenue and secure grants to support the TDP and overall Club. • Identify and provide supervision to all support staff coaches for the productive running of the TDP.
Key Performance Expectations	<ul style="list-style-type: none"> • Increase in overall participation in both the TDP and overall Junior football activities. • Application of the TDP approach across overall Junior teams. • Overall average satisfaction rating from families/parents of 7.5 or higher in annual survey. • Two player review meeting per year for each player in the TDP. • Delivery of Junior Club programmes within annual budget and amount of additional revenue/grant funding secured. • Delivery of TDP programme to include Boys & Girls for a minimum of 32 weeks per year based on 3+ sessions per week plus a game in accordance to the Capital Football Guidelines. • Delivery of Skills Centres for a minimum of 8 weeks for 2 school terms per annum, based on 1+ session per week, per age group.

<p>Key Experience & Competencies</p>	<ul style="list-style-type: none">• 'B' License (or equivalent).• Broad local football knowledge.• Experience in football coaching & management.• Project management skills, diplomacy & negotiation skills.• Understanding and experience in Talent Identification and development.• Verbal and written communication skills.• Collaborative/inclusive approach to problem solving.
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